

## FAX COVER SHEET

FAX # 406-841-2839

Reservation Package for \_\_\_\_\_  
Borrowers Name

# of pages faxed \_\_\_\_\_

I have included the following documents in this reservation package:

\_\_\_ Completed Reservation/Confirmation Report

Please double check program, loan type (FHA,VA,RD) and lender signature,  
Lender/servicer Code.

\_\_\_ Loan Application

Please make sure it is signed and dated by all parties, does household size match  
Res/Conf Report? Face to Face checked, and Interviewer Information completed.

\_\_\_ Verification of Employment

Have you verified and included income for all occupants 18 yrs and older, includes wife  
if she is not on the loan? Are VOE's complete, # of Hrs, Wage/Salary, it OT broken  
down?

\_\_\_ Executed Buy/Sell

Please double check Signatures, Sales Price, Closing Date, Street Address, and # of lots.

\_\_\_ Recapture Notice (not required on setaside programs)

Signed by all parties.

\_\_\_ Good Faith Estimate (all loans)

\_\_\_ For VA Guaranteed loans

Does VA Certificate of Eligibility have full entitlement?

\_\_\_ For RD Guaranteed loans and LOAN LEVERAGED LOANS

For Loan Leveraged loans, Obligation Request

Letter from RD

Verification of \$1,500 borrower investment/\$500 if FTHB class taken

\_\_\_ For Special Program Loans

Acceptance Letter from Program Sponsor, Release of Financial Information

\_\_\_

\_\_\_